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# INDIANA FIELD ARCHERY ASSOCIATION INCORPORATED

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Constitution  
and  
By-Laws



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## IFAA OFFICERS AND DIRECTORS as of April 10, 2023

**IFAA OFFICERS AND DIRECTORS**

updated 1/2/24

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28

29 **CONSTITUTION**

30 **Article I – Name**

31 The name of this organization shall be Indiana Field Archery Association Incorporated (IFAA)

32

33 **Article II – Purpose**

34 *Non-Profit Purposes:*

- 35 1. The Corporation is formed, organized, and shall be operated exclusively for charitable, religious,  
36 educational, and scientific purposes, including for such purposes the making of distributions to  
37 organizations that qualify as exempt organizations under 501(c)(3) of the Internal Revenue Code,  
38 or the corresponding section of any future Federal Tax Code.
- 39 2. The Corporation shall not be conducted or operated for profit and no part of the net earnings of  
40 the Corporation shall inure the benefit of, or be distributable to its members, trustees, officers or  
41 other private persons, except that the corporation shall be authorized and empowered to pay  
42 reasonable compensation for services rendered and to make payments and distributions in  
43 furtherance of the Indiana Field Archery Association.
- 44 3. No substantial part of the activities of the Corporation shall be the carrying on of propaganda, or  
45 otherwise attempting to influence legislation, and the Corporation shall not participate in or  
46 political campaign on behalf of or in opposition to any candidate for public office.
- 47 4. The Corporation shall not carry on any other activities not permitted to be carried on (a) by a  
48 Corporation exempt from Federal Income Tax under section 501(c)(3) of the Internal Revenue  
49 Code, or (b) by a corporation, contributions to which are deductible under section 170(c)(2) of  
50 the Internal Revenue Code, or the corresponding section of any future Federal Tax Code.

51

52 *Dissolution:*

53 Upon Dissolution of the Indiana Field Archery Association, the Board of Directors shall distribute the  
54 assets of the Corporation for one or more exempt purposes within the meaning of section 501 (c) (3)  
55 of the Internal Revenue Code, or the corresponding section of any future Federal Tax Code, or shall  
56 be distributed to the federal government, or to a state or local government, for a public purpose. Any  
57 such assets not so disposed of shall be disposed of by a court of competent jurisdiction in the county  
58 in which the principal office of the Corporation is then located, exclusively for such purposes or to  
59 such organization or organizations, as said court shall determine which are organized and operated  
60 exclusively for such purposes.

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62

63 **The specific purposes of the IFAA are:**

64 **Item Description**

- 65 1. To promote and foster the practice of organized archery in the state of Indiana
- 66 2. The activity of the IFAA shall be to:
- 67 a) Adopt, interpret, and enforce the rules for the practice of archery within the state.
- 68 b) Determine the State Championships.
- 69 c) Hold tournaments as directed by the Board of Directors.
- 70 3. To encourage the use of bow and arrow in hunting of all legal game, birds, and animals and to protect,  
71 improve and increase the privilege of archery hunting.
- 72 4. To foster and perpetuate a spirit of good fellowship among all archers.
- 73 5. To cooperate with Federal and State governments, sportsmen and conservation organizations in the  
74 propagation and conservation of game and its habitat, forest, and fields.
- 75 6. To cooperate with target archery associations: National, State and Local; in fostering and perpetuating  
76 the use of bow and arrow in accordance with its ancient and honorable traditions.
- 77 7. To regularly inform each member in good standing as to:
- 78 a) The major problems and issues affecting the sport of archery and hunting with bow and arrow.
- 79 b) The action proposed and taken in order that the membership may make it known to their duly  
80 elected representatives.

- 81 8. To own and operate lands and buildings for the purpose of maintaining and carrying on education in the  
82 field of conservation and in the field of archery by means of lectures, pictures, publications, and actual  
83 demonstrations upon any land owned or to be owned by said IFAA association, and upon other lands,  
84 public and private, and to carry out all of the purposes herein mentioned by any and all appropriate  
85 means.

### 86 **Article III – Membership**

#### 87 **Item Description**

- 88 1. There shall be three (3) classes of membership  
89 a) Adult  
90 b) Junior  
91 c) Life  
92 2. Adult membership shall be granted to anyone 18 years of age and above, upon application and payment  
93 of regular dues.  
94 3. Junior membership shall be granted to anyone under the age of 18, upon application and payment of  
95 regular dues. The age for Junior membership will be in accordance with the NFAA age requirement.  
96 4. Life membership shall be granted to any member upon payment of dues, provided that the member has  
97 previously obtained a NFAA life membership.  
98 5. The Board of Directors may suspend or expel any member for just cause; a member may be reinstated  
99 only by 2/3 vote of the Board of Directors, upon appeal by the member.  
100 6. The State Association will carry any NFAA/IFAA member on the membership roster for a period of one  
101 (1) enlistment in the Armed Forces, free of membership dues, when reported to the Club Secretary.  
102 7. Any and all IFAA mailing/emailing lists are the property of the IFAA and its members and will not be  
103 sold or given out to any individuals, organizations, or businesses or posted with addresses.  
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### 106 **Article IV – Fees and Dues**

#### 107 **Item Description**

- 108 1. The IFAA membership dues shall be set by the Board of Directors.  
109 2. The club affiliation fees shall be set by the Board of Directors.  
110 3. Fees for State sponsored tournaments shall be set by the Board of Directors.  
111 4. There will be a \$10.00 fee charged for returned checks  
112 a) Upon receiving a returned check, not acted upon within thirty (30) days, membership will be  
113 revoked immediately and the NFAA will be notified.  
114 b) Checks will no longer be accepted from that party.  
115 c) Membership will not be reinstated until returned check is made good.  
116

### 117 **Article V – Officers and their Duties**

#### 118 **Item Description**

- 119 1. President – Duties shall be:  
120 a) President shall oversee all meetings of the Board and any other constituted body.  
121 b) Conduct meetings in strict accordance with parliamentary procedure.  
122 c) Appoint standing committees and special committees.  
123 d) Initiate and develop activities of the Board and any other duly constituted body.  
124 e) Call emergency board meetings.  
125 f) Make all emergency decisions and interpretations. Disagreement with the Presidential decisions  
126 and/or interpretations by any quorum of the membership will be ruled on at a called meeting of  
127 the Board on a date not less than fifteen days or more than thirty days from the date of the  
128 disagreement.  
129 g) Decide any ties on the Lifetime Achievement Award.  
130 h) Act as the Social Media director – make sure that all posts on social media are correct, makes  
131 posts on social media and maintains the social media pages.  
132 2. Vice President of Field – Duties shall be:

- 133 a) Perform the duties of the President if he/she is unable to act.  
134 b) Fill the Presidency, if vacated for any reason.  
135 c) Act as Chairman of the Lifetime Achievement Award.  
136 i. Responsible for the nomination and voting process  
137 ii. Responsible for the presentation of the award, along with past winners.  
138 d) To be the alternate to attend the NFAA annual meeting.  
139 e) Responsible for holding the election of officers unless he/she is running for office.  
140 i. Provide ballots  
141 ii. Make posters to display positions up for election and the persons running for them  
142 f) Perform all the duties of the NFAA Director if he/she is unable to perform their duties.  
143 g) Responsible for securing IFAA properties (i.e. target buttresses)  
144 h) Tournament Chairman of all Target shoots.
- 145 3. Vice President of Hunting – Duties shall be:  
146 a) Perform the duties of the President in the event that both the President and Vice President of  
147 Field are unable to perform such duties, until such time that the Board can appoint or elect a new  
148 President and Vice President of Field.  
149 b) Encourage the use of bow and arrow in the taking of all legal game, work with conservation  
150 departments to protect, improve and increase the privileges of the bowhunter.  
151 c) Act as the Tournament Chairman for the 3D State Championship and Qualifier Tournaments and  
152 work with the host club to promote the tournament.  
153 d) Responsible for ordering District awards, State Championship awards and Open tournament  
154 awards.
- 155 4. Secretary – Duties shall be:  
156 a) Keep an accurate account of all meetings of the IFAA.  
157 b) Responsible for all records and correspondence with members, clubs and the NFAA.  
158 c) Responsible for keeping an accurate permanent record of all state sponsored tournaments,  
159 including names and scores of participants.  
160 d) Coordination of the IFAA website ([www.ifaaarchery.org](http://www.ifaaarchery.org)).  
161 e) Keep an accurate record of memberships.  
162 f) Act as Webmaster: Manage all content of the website and make sure everything stays up to date
- 163 5. Assistant Secretary – Duties shall be:  
164 a) Assist the Secretary with whatever they need  
165 b) Back up for the secretary  
166 c) Attend all the 3D qualifiers and state shoots
- 167 6. Treasurer – Duties shall be:  
168 a) Issue all club affiliations and keep an accurate record of the clubs in good standing.  
169 b) Maintain a bank account in the name of the IFAA.  
170 c) Handle all money of the IFAA and keep an accurate record of each transaction.  
171 i. Checks drawn on the account in excess of \$500 must be authorization of the President via  
172 e-mail confirmation and signed by the treasurer.  
173 d) Present a detailed financial report to the Board at the Spring and Fall meeting. On that report  
174 e) completely itemize all the expenses for each tournament.  
175 f) File all necessary reports with the State of Indiana and the Internal Revenue Service pertaining to  
176 the finances of the IFAA.  
177 g) Obtain a blanket security bond for the organization and keep it current.  
178 h) Submit a compliance affidavit on or prior to November 1st of each year, along with necessary  
179 fee to keep insurance coverage in force for the IFAA.
- 180 7. NFAA Director – Duties shall be:  
181 a) Represent IFAA at all NFAA meetings.  
182 i. Travel and lodging expenses will be paid, provided there are enough funds; determined  
183 by the Executive Board.

- 184                   ii. A second member of the Executive Board may attend the NFAA meetings provided it is  
185                   necessary and funds are available.
- 186           b) Submit to the IFAA Board an annual report detailing the activities and position of the NFAA, at  
187           the spring meeting.
- 188   8. Rules Interception Coordinator (R.I.C.) – Duties shall be:
- 189           a) Attend meeting to help with the rules and
- 190           b) This is not a paid position or a voted upon position but is an executive board appointed position.  
191           It will be a position that is only meant to help with the rules and making sure the constitution is  
192           correct and verifying all documents and website for errors.
- 193   9. NOTE: Members of the same family will not be permitted to serve on the Executive Board at the same  
194   time. The Executive Board shall consist of:
- 195           a) President
- 196           b) Vice President of Field
- 197           c) Vice President of Hunting
- 198           d) Secretary
- 199           e) Assistant Secretary
- 200           f) Treasurer
- 201           g) NFAA Director
- 202

## 203 **Article VI – Board of Directors**

### 204 **Item   Description**

- 205   1. The Board of Directors shall consist of the following:
- 206           a) President
- 207           b) Vice President of Field
- 208           c) Vice President of Hunting
- 209           d) Secretary
- 210           e) Treasurer
- 211           f) NFAA Director
- 212           g) IFAA Pro Representative
- 213           h) Social Media PR (Public Relations)
- 214           i) Senior Directors from each district
- 215           j) Junior Directors from each district
- 216   2. The directors shall control and manage the activities, policies, property, dues, and fees of the IFAA.  
217   They will be limited to transacting business assigned to them in the by-laws or referred to them by the  
218   affiliated clubs and membership. Directors will be responsible for Vegas 660 Mail-in Tournament in  
219   their districts
- 220   3. The Board shall meet in person whenever possible and deemed necessary, at the call of the President.
- 221   4. At all meetings a quorum shall be calculated as 2/3 of the seated positions.
- 222   5. Actions of the Board may be decided by mail or email ballot. Votes to be counted fourteen (14) days  
223   after ballot is submitted. Only ballots returned within the timeframe will be counted.
- 224   6. Any IFAA officer or director missing three (3) consecutive meetings or state activities may be replaced  
225   and said officer or director cannot run for any state office for a period of two (2) years.
- 226           a) Replacement may be suggested by any officer or director
- 227           b) Appointment of the replacement shall be by the IFAA President.
- 228   7. The Senior Director of each district shall act as Chairman and Secretary for district tournaments.
- 229   8. The Junior Director of each district shall be responsible for sending all records and IFAA fees to the  
230   Treasurer and Secretary following all district tournaments.
- 231   9. District score cards are to be kept by the Senior Director for 1 year following the tournament.
- 232   10. Compiled results in order by style and score are to be sent the Secretary within 3 days of the tournament.
- 233   11. Fees are to be sent to the Treasurer within 3 days of the tournament.
- 234   12. All Directors and Officers are REQUIRED to work at the State Championships. If a Director or Officer  
235   does not work as scheduled they will be required to pay the normal shooting fee.

- 236 13. The immediate past President will act as an advisor for the term of the new President. The past  
 237 President will be a non-voting member of the Board for the term of his/her successor.  
 238 14. IFAA Pro Representative elected by the Indiana Pros, and he/she will interface with the NFAA Pro  
 239 Sectional Rep that interfaces with the NFAA Pro Organization. Elected in even years at Indoor State.  
 240 The Pro Representative shall have full voting rights and a seat on the IFAA Board of Directors.  
 241 15. Social Media Director for PR, assigned by the Executive Board, selected from resumes. Duties will be  
 242 updated, Interface between facebook and web site.  
 243

244 **Article VII – Fiscal Year**

245 **Item Description**

- 246 1. The IFAA fiscal year shall begin October 1st.  
 247

248 **Article VIII – Election and Term of Office**

249 **Item Description**

- 250 1. President, Vice President of Field, Vice President of Hunting, Secretary, Assistant Secretary, Treasurer  
 251 and NFAA Director shall be elected by the membership at the Indoor State Championship.  
 252 a) Votes to be cast the first day of the tournament. Results to be announced on the second day.  
 253 b) New officers shall assume office immediately after the spring meeting, which is approximately  
 254 two (2) weeks after the Indoor State Championship.  
 255 c) Nominations for the above offices shall close at the end day Feb 15.  
 256 d) Officers will be elected in alternate years and will hold office for two (2) years with overlapping  
 257 terms.  
 258 e) Must be 18 years of age or older to hold an office.

TITLE	ELECTION YEAR
President, Vice President of Hunting, Secretary and NFAA Director, NFAA Pro Rep	Voting will occur in even years; Indiana Pros will elect Pro Rep
Vice President of Field, Assistant Secretary, and Treasurer	Voting will occur in odd years

- 259  
 260 2. Election of directors will be held at the 4th indoor district, within each district.  
 261 a) Votes to be cast before the 1st scoring arrow of the last round of the day are shot.  
 262 b) Tie vote to be decided by drawing from ballots cast; the first person whose name is drawn three  
 263 (3) times is the winner. The loser becomes the alternate.  
 264 c) NOTE: The alternate has voting power only if the Senior or Junior director are unable to attend  
 265 the meeting.  
 266 d) District directors assume office immediately following election.  
 267 e) Directors will be elected in alternate years and will hold office for two (2) years with overlapping  
 268 terms.  
 269 f) Must be 18 years of age or older to hold an office.  
 270

TITLE	ELECTION YEAR
Senior Director	Voting occurs in even years
Junior Director	Voting occurs in odd years

- 271 3. All nominees for officers and directors must be current NFAA members in good standing.  
 272

TITLE	ELECTION YEAR
Officer	1. Must send a letter or email of acceptance, including the name of the nominating person to the Vice President of Field 2. Must be postmarked or dated if emailed by end of day Feb 15.



Director	Directors Sr/Jr must be present to accept verbal nomination for Senior or Junior Director, unless a medical emergency, death within the family arises, or prior approval from a IFAA officer or the peers attending 4th district election.
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4. Votes cast for officers and directors will be by current paid NFAA members of Indiana only. Proof of membership may be required if member's name is not on the list provided by the NFAA.
    - a) Members must be 18 years of age or older to be eligible to vote.
    - b) Members are eligible to vote after dues are paid.

279 **Article IX – Alterations and Amendments**

280 **Item Description**

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1. This constitution may be altered or amended by 2/3 vote by the membership either by mail ballot, email ballot, by specially called meetings for this purpose, or by the Board. Mailed and emailed ballots will be sent by the IFAA Secretary by first class mail or email. Ballots must be postmarked or dated, if emailed, for return within fifteen (15) days of the date on which they were sent out by the Secretary. A question so submitted shall be binding upon the association. A minimum of fifteen (15) days advance notice will be given by the IFAA Secretary for specially called meetings. At specially called meetings a vote of 2/3 of the seated Officers and Directors shall serve to amend or alter.

289 **Article X – Business Meetings and Membership Vote**

290 **Item Description**

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1. The annual business meeting shall be the Board Meeting.
  2. The annual business meeting shall be held approximately two (2) weeks following the Indoor State Championship on Sunday at 9:00am.
    - a) The meeting is not to be held on a holiday
    - b) Meeting site will be designated by IFAA President, at a centrally located site, when possible.
  3. Any vote required by the membership that cannot be done at the Indoor State Championship, will be by mailed/emailed ballot, except the annual election of officers.
  4. No proxy votes will be allowed
  5. A meeting is to be held in each district at the last indoor district tournament.
    - a) District meetings will be presided over by the Senior Director and shall consist of two (2) voting delegates from each affiliated club or commercial lanes within the district.
    - b) The clubs/lanes shall submit proposals to the director, which he/she will submit at the annual IFAA business meeting.
    - c) District tournament sites for the following year shall be open for bid at this time.
    - d) Alternate Director has voting power and shall shoot free when called upon to work if Senior or Junior is not present.
  6. Monthly business meeting to be held virtually.

309 **Article XI – Liability**

310 **Item Description**

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1. Each archer is responsible for any and all of his actions at any tournament. This responsibility applies especially to the result of accidents caused by the archer's equipment. This liability is in excess of club liability insurance.
  2. Clubs hosting NFAA/IFAA sponsored tournaments must have approved liability insurance.
  3. NFAA endorsed insurance is for clubs and pro shops that are affiliated with NFAA. The club would be covered for liability in case a club activity caused damage to someone's property. There is also a secondary medical coverage that would pay if a person was injured during a club activity. It is secondary, so the individual's regular medical coverage would be used first.
  4. State organizations are covered the same way as the clubs.
  5. The NFAA also offers a \$5,000 liability coverage for NFAA members while they may be bowhunting on property they do not own. This does not cover the bowhunter; it covers the landowner's property for

322 damage that may be caused by the bowhunter. This coverage is included in the regular NFAA/State  
323 membership dues, no additional charge.  
324

## 325 **Article XII – Legal Committee**

### 326 Item Description

- 327 1. The legal committee of IFAA shall consist of the:
  - 328 a) President
  - 329 b) Vice President of Field
  - 330 c) Vice President of Hunting
  - 331 d) Secretary
  - 332 e) Treasurer
  - 333 f) Immediate past President as advisor
  - 334 g) NFAA Director
- 335 2. The duties of the legal committee shall be to study and consider the constitutionality of any proposed  
336 change to the IFAA constitution.
- 337 3. Further duties of the committee shall be to keep abreast of the NFAA Constitution and By-laws, and  
338 never knowingly permit any change or alteration of the IFAA Constitution to directly conflict with the  
339 NFAA. If so informed that IFAA has an article that does conflict, the committee shall have the authority  
340 to make necessary changes and inform the membership of said changes.
- 341 4. The legal committee will update and review the Constitution annually.  
342

## 343 **Article XIII – State Directors and Divisions**

### 344 Item Description

- 345 1. The state will be split into eight (8) districts with boundaries as follows:
  - 346 a) Northwest – Starting at the Illinois state line, following US 24 (old & business US 24) east  
347 through Monticello & Logansport to junction US 3 North on US 31 around the west side of  
348 South Bend to the Michigan state line.
  - 349 b) Northeast – Start at junction US 31 and Michigan state line go south on US 31 to junction of US  
350 24 on west side of Peru. East on Old US 24 to the center of Peru to junction of SR 19, south on  
351 SR 19 to SR 124. Follow SR 124 east to Ohio state line.
  - 352 c) West Central – Bounded on the north by US 24 from Illinois state line to junction US 31, south  
353 on US 31 to I-465. Following east on I-465 around Indianapolis to the junction of US 36 on the  
354 west side o Indianapolis. West on US 36 to Illinois state line.
  - 355 d) East Central – Bounded on the north by SR 124 from Ohio state line, west to junction US 31 by  
356 way of Peru. SR 124 to SR 19 north to center of Peru. East on US 24 to US 31. South on US 31  
357 to I-465. East on I-465 and south to junction US 40 on east to the Ohio state line.
  - 358 e) Lower Southwest Central – Bounded on the north by a line from Illinois state line east to SR  
359 135. US 70 East to junction of SR 46. Southeast on SR 46 to junction of SR 67 North –  
360 Northeast on SR 67 to SR 39 South on SR 39 to junction of SR 37. Northeast on SR 37 to SR  
361 252. Southeast on SR 252 to SR 135 South on SR 135 to junction US 50. West-Southwest on  
362 US 50 to junction of US 50-US 150. Follow to junction of US 50 to Illinois state line.
  - 363 f) East Southern – Bounded on the North by US 40 west to I-465 and southwest to junction SR135  
364 and south to the junction of US 50, then east to US 31, then south on US 31 to Ohio River East to  
365 the Ohio state line.
  - 366 g) West Southern – Bounded on the North by a line from Illinois state line on US 50 east to  
367 junction of US 50 – US 150. East on US 50-US 150 to the junction of US 150-US50. East  
368 northeast on US 50 to the junction of US 31. South on US 31 to Ohio River. Following the  
369 Ohio River west to the Illinois state line.
  - 370 h) Upper Southwest Central – Bounded on the north by US 36 from Illinois state line to the junction  
371 of I-465. Follow I465 south and southwest to the junction of SR 135. Follow SR 135 south to  
372 the junction of SR 252. Follow SR 135-SR 252 southwest to junction of SR 135. West on SR

252 to the junction of SR 37. Southwest on SR 37 to junction US 231-SR 67 to the junction of SR 46. Follow SR 46 west to junction of US 70. US 70 west to Illinois state line.

- i. NOTE: Clubs may request change of district by contacting the President’s office and directors of both districts on borderline areas.

## **BY-LAWS**

### **Article I – Meetings**

#### **Item Description**

1. All business meetings and special meetings will be called to order by the IFAA President.
2. The order of business at all meetings shall be:
  - a) Roll Call
  - b) Selection of sites and dates for championship tournaments and Open tournaments.
  - c) Minutes of previous meeting and Secretary’s report and comments.
  - d) Treasurer’s report and comments.
  - e) NFAA Director’s report.
  - f) Committee reports.
  - g) Unfinished business.
  - h) New business which does NOT affect or alter the Constitution and/or By-Laws.
  - i) New business – proposals for changes in the Constitution and/or By-Laws at the Spring Meeting and at the Fall meeting with the discretion of the executive board.
  - j) Adjournment.
3. The order of business at special meetings shall be:
  - a) Roll Call
  - b) Minutes of previous meeting.
  - c) Treasurer’s report.
  - d) Reason for special meeting and discussion.
  - e) Any other business deemed necessary to be brought up at this meeting.
  - f) Adjournment.

### **Article II – Committees**

#### **Item Description**

1. Any member of NFAA/IFAA in good standing may serve on one or more committees.

<b>IF</b>	<b>THEN</b>
New Club or Commercial Lane	\$42.00 fee to be paid to the NFAA and mailed to IFAA Secretary
Club or Commercial Lane is renewing affiliation (to be done annually, before expiration date)	\$42.00 fee to be paid to the NFAA and mailed to IFAA Secretary

2. The President may appoint committees for any purpose he/she deems necessary provided the purpose does not fall under the duties of any officer or director.

### **Article III – Fees**

#### **Item Description**

1. Club or Commercial Lane Affiliation
  - a) NOTE: Club or Commercial Lane must have five (5) head of household current NFAA members.
2. Membership dues
  - a) Membership dues cover both NFAA and IFAA

<b>IF</b>	<b>THEN</b>
Single adult membership	\$60 IND SPLIT \$ 20
Junior membership (under 18 years of age)	\$35 IND SPLIT \$ 20
Family membership (for 2 family members)	\$75 IND SPLIT \$ 25 (\$ 5 for each family members)

Family membership	add \$5 for each member over the first two members
Life membership	\$100 prior to the age of 65 and \$60 for members age 65 and older.

b) NOTE: this requires a Life membership in the NFAA first. See the NFAA for details.

c) Dues run in conjunction with NFAA dues.

d) Dues are subject to change as the NFAA changes their fees.

e) Membership may be sent to the NFAA by the individual.

3. District fees

IF	THEN
Adult	\$20.00
Junior (under 18 years of age)	\$10.00
Family (maximum fee)	\$40.00

4. All archers must have a district shot prior to State Championships, if an archer doesn't have a district, he/she must pay the appropriate fees.

5. Indoor State Championship fees

IF	THEN
First Family member	\$50.00
Second Family member	\$50.00
Third Family member	\$10.00
Fourth Family member	\$10.00
Each Additional Family member	\$5.00

a) NOTE: Family is any combination of Adult or Children under 18. Over 18 years of age is considered Adult.

6. Outdoor State Championship fees

IF	THEN
Adult	\$35.00
Junior (under 18 years of age)	\$15.00
Family (maximum fee)	\$50.00

7. American Round State Championship fees

IF	THEN
Adult	\$35.00
Junior (under 18 years of age)	\$15.00
Family (maximum fee)	\$50.00

8. Indiana Classic State Championship fees

IF	THEN
Adult	\$35.00
Junior (under 18 years of age)	\$15.00
Family (maximum fee)	\$50.00

9. 3D State/Qualifier fees

IF	THEN STATE	THEN QUALIFIER
Adult	\$40.00	\$25.00
Junior (under 18 years of age)	\$10.00	\$10.00
Family (maximum fee)	\$50.00	\$40.00

10. Pre-registration dates are set for specific tournaments. See details on each tournament to get specific details.

11. Late Registration Penalty (will be strictly enforced for Indoor Only)

a) ALL LATE FEE FOR OUTDOORS ARE WAIVED,

IF	THEN

Individual	\$10.00 penalty + regular registration
Family	\$10.00 penalty + regular registration

12. Refunds will be given upon request if a member pre-registered for a tournament and was unable to attend. IFAA will keep a 10% handling fee.

13. Host Club or Commercial Lane compensation

a) If IFAA supplies target butt, split will be 50%

<b>IF HOSTING A:</b>	<b>THEN HOST WILL RECEIVE:</b>
District	50% of each paying adult and junior fee
Indoor State Championship	N/A
Outdoor State Championship	60% of shoot proceeds after deduction of awards
American Round State Championship	60% of shoot proceeds after deduction of awards
Indiana Classic State Championship	60% of shoot proceeds after deduction of awards
3D State	50% of shoot proceeds after deduction of awards
3D Qualifiers	60% of shoot proceeds after deduction of awards

#### Article IV – Salaries and Compensation

##### Item    Description

1. The IFAA President and Vice Presidents will receive compensation in the amount of 0.35 cents per mile to all meetings and motel reservations for all championship tournaments.
2. The IFAA Secretary will receive a salary of \$600.00 per year and motel reservations for all championship tournaments. Internet will be paid up to \$50 a month, reviewed at the spring meeting.
3. The IFAA Assistant Secretary will receive a salary of \$400.00 per year and motel reservations for all championship tournaments. Internet will be paid up to \$50 a month, reviewed at the spring meeting.
4. The IFAA Treasurer will receive a salary of \$600.00 per year and motel reservations for all championship tournaments. Internet will be paid up to \$50 a month, reviewed at the spring meeting.
5. All officers of the IFAA are to be reimbursed, upon submission of a bill, for expenses incurred by official phone calls, postage, rooms and 0.35 cents per mile for official business.
  - a) Individual officers are responsible for making their own accommodations. Upon submitting a written bill within 7-days, Treasurer will reimburse. IFAA pays a maximum of \$60.00 per night for all State Championship Tournaments.
  - b) If hauling a trailer of IFAA equipment to be used at IFAA hosted tournament, driver will be reimbursed for mileage at the current Federal mileage rate.
6. The IFAA President will receive Internet service; will be paid up to \$50 a month, reviewed at the spring meeting.
7. All directors of the IFAA are to be reimbursed, upon submission of a bill, for expenses incurred by official phone calls, postage, rooms and 0.35 cents per mile for official business within his/her district.
  - a) State Directors are responsible for making their own accommodations. Upon submitting a written bill within 7-days, Treasurer will reimburse. IFAA pays a maximum of \$60.00 per night, for all State Championship Tournaments.
10. The NFAA Director from Indiana shall receive compensation in the amount of 0.35 cents per mile to all IFAA meetings and hotel reservations for all championship tournaments.
11. The IFAA will reimburse the NFAA Director the difference between what the NFAA pays and what the NFAA Director's expenses are.
  - a) The NFAA Director from Indiana shall receive \$200.00 compensation for attending the annual NFAA meeting.
12. The IFAA Treasurer has the privilege to question expenses submitted.
13. Directors and Officers shall pay all NFAA/IFAA family and/or individual membership dues. If duties are not performed satisfactorily at all Districts, Indoor and Outdoor State Championships they will be

assessed shooting fees if they are shooting. This will be at the discretion of the Executive Board. All Officers and Directors will pay all shooting fees for all outdoor tournaments.

14. If Officers/Directors/NFAA Director's expenses exceed treasury assets, they will forfeit all benefits excluding Treasurer and Secretary salaries.

## Article V – Tournaments, Sites and Dates

### Item   Description

1. The IFAA sponsored tournaments shall consist of the following:
  - a) Indoor Districts
  - b) Outdoor Districts
  - c) Indoor State Championship
  - d) Outdoor State Championship
  - e) 3D State & Qualifiers
  - f) American Round State Championship
  - g) Indiana Classic State Championship
  - h) Mail-In Vegas 660 Round
2. Indoor Districts
  - a) Indoor district tournaments in districts having 2 or more clubs/commercial lanes shall use a rotating schedule and no one shall have back-to-back districts. Clubs/commercial lanes must contact their district Sr. director before the last district to verify that they want to stay in the rotation for the following year.
  - b) The Indoor Districts shall be held as follows:
    - i. First Full Weekend in November or any 7 days prior
    - ii. Second Weekend in December or any days
    - iii. Third Weekend in January or any 7 days prior
    - iv. Second Weekend in February or any 7 days prior
    - v. All Dates are at the discretion of the IFAA Board of Directors.
    - vi. Must be a NFAA/IFAA member to compete for an award.
    - vii. USA (IAC) memberships will be accepted as an NFAA membership.
3. Outdoor Districts
  - a) Outdoor District tournaments shall be let by bid at the annual district meeting. All bids to be in the hands of the IFAA director prior to the meeting and a representative of the bidding club/commercial lane must be present to answer questions and give a resume of the facility.
    - i. No club is to have back-to-back districts if more than one club/commercial lane bids.
    - ii. In bidding on district tournaments, it must be a club officer (President, Vice President, Secretary, or Treasurer) or commercial lane owner or manager that bids. Two delegates from the bidding club or commercial lane must be present.
    - iii. And district having five (5) or more clubs/commercial lanes shall use a rotation schedule in deciding district locations.
  - b) Outdoor Districts shall be held as follows:
    - i. Any Weekend in June (Field District)
    - ii. Any Weekend in July/August (Hunter District)
    - iii. District Shoot must not conflict with IFAA tournament.
    - iv. Must be a NFAA/IFAA member to compete for an award.
    - v. USA (IAC) memberships will be accepted as an NFAA membership.
4. Indoor State Championship
  - a) Indoor State Championship shall be held in March or at the discretion of the IFAA Officers.
    - i. The Indoor State Championship will be hosted by the IFAA.
    - ii. The location and dates shall be announced at the annual spring business meeting.
    - iii. Sites for the Indoor State Championships will be selected by ballot at the IFAA business meetings.
    - iv. Must be a NFAA/IFAA member to compete for an award.

- 524 v. USA (IAC) memberships will be accepted as an NFAA membership. In order to compete  
525 for awards, you must have an Indiana membership.
- 526 5. Outdoor State Championship
- 527 a) Outdoor State Championship shall be held on the weekend prior to Labor Day weekend, or at the  
528 discretion of the IFAA Officers.
- 529 b) The Outdoor State Championship will be bid on at the outdoor annual meeting (even years). All  
530 bids are to be in the hands of the IFAA Secretary and President prior to the meeting. A  
531 representative of the bidding club/commercial lane must be present to answer questions and give  
532 a resume of the facility.
- 533 i. All bids are presented one (1) year in advance.
- 534 ii. The club/commercial lane hosting the Outdoor State Championship shall be awarded the  
535 option of hosting the tournament for two (2) consecutive years.
- 536 iii. Club/commercial lane will not be awarded a 3<sup>rd</sup> consecutive State Championship unless  
537 no other club/commercial lane is able to host.
- 538 c) Must be a NFAA/IFAA member to compete for an award.
- 539 d) USA (IAC) memberships will be accepted as an NFAA membership. In order to compete for  
540 awards, you must have an Indiana membership.
- 541 6. 3D State and Qualifier Tournaments
- 542 a) The 3D State/Qualifiers will be bid on at the outdoor annual meeting (even years). All bids are  
543 to be in the hands of the IFAA Secretary and President prior to the meeting. A representative of  
544 the bidding club/commercial lane must be present to answer questions and give a resume of the  
545 facility.
- 546 i. The club/commercial lane hosting the 3D State/Qualifiers shall be awarded the option of  
547 hosting the tournament for two (2) consecutive years.
- 548 ii. Club/commercial lane will not be awarded a 3<sup>rd</sup> consecutive State Championship unless  
549 no other club/commercial lane is able to host.
- 550 b) Must be a NFAA/IFAA member to compete for an award.
- 551 c) USA (IAC) memberships will be accepted as an NFAA membership. In order to compete for  
552 awards at the state championship, you must have an Indiana membership.
- 553 d) Visitors may shoot but for no awards.
- 554 7. American Round State Championship
- 555 a) The American Round State Championship shall be held on the third Sunday in July or at the  
556 discretion of IFAA officers.
- 557 b) The American Round State Championship will be bid on at the outdoor annual meeting (even  
558 years). All bids are to be in the hands of the IFAA Secretary and President prior to the meeting.  
559 A representative of the bidding club/commercial lane must be present to answer questions and  
560 give a resume of the facility.
- 561 i. All bids are presented one (1) year in advance.
- 562 ii. The club/commercial lane hosting the American Round State Championship shall be  
563 awarded the option of hosting the tournament for two (2) consecutive years.
- 564 iii. Club/commercial lane will not be awarded a 3<sup>rd</sup> consecutive State Championship unless  
565 no other club/commercial lane is able to host.
- 566 c) Must be a NFAA/IFAA member to compete for an award.
- 567 d) USA (IAC) memberships will be accepted as an NFAA membership. In order to compete for  
568 awards, you must have an Indiana membership.
- 569 8. Indiana Classic State Championship
- 570 a) The Indiana Classic State Championship shall be held in the summer months or at the discretion  
571 of IFAA officers.
- 572 b) The Indiana Classic State Championship will be bid on at the outdoor annual meeting (even  
573 years). All bids are to be in the hands of the IFAA Secretary and President prior to the meeting.  
574 A representative of the bidding club/commercial lane must be present to answer questions and  
575 give a resume of the facility.

- 576 i. All bids are presented one (1) year in advance.  
577 ii. The club/commercial lane hosting the Indiana Classic State Championship shall be  
578 awarded the option of hosting the tournament for two (2) consecutive years.  
579 iii. Club/commercial lane will not be awarded a 3<sup>rd</sup> consecutive State Championship unless  
580 no other club/commercial lane is able to host.  
581 c) Must be a NFAA/IFAA member to compete for an award.  
582 d) USA (IAC) memberships will be accepted as an NFAA membership. In order to compete for  
583 awards, you must have an Indiana membership.
- 584 9. Club and Commercial Lane Schedules  
585 a) All NFAA/IFAA affiliated clubs and commercial lanes will make their best effort not to schedule  
586 a tournament or archery shoot at the same time the IFAA has a shoot or tournament scheduled.
- 587 10. Vegas 660 Mail-In Round  
588 a) Tournament date set at Fall or Spring Meeting, to be held any weekend in January. And not in  
589 place of a normal district shoot.

#### 590 **Article VI – Tournament Eligibility**

- 591 1. To compete for an award in an IFAA district or State Championship tournament, an archer must meet  
592 the following qualifications:  
593 a) Must be a member in good standing with the NFAA/IFAA.  
594 i. USA (IAC) memberships will be accepted as an NFAA membership. In order to compete  
595 for awards at a state championship, you must have an Indiana membership.  
596 b) Must furnish proof of membership when requested.  
597 c) If proof of membership cannot be produced, said archer must shoot in guest division at districts  
598 and visitor division at State Championship – with no award to be given.
- 600 2. NFAA out of state visitors shall be allowed to shoot in all IFAA state sponsored tournaments but are  
601 eligible for visitor awards only. They will be charged the same registration fees.
- 602 3. An IFAA member will be allowed to shoot out of district but will not be allowed to compete for awards  
603 or be eligible to vote at the district election.
- 604 4. You must shoot 1 of 4 Indoor Districts to be eligible to shoot the Indoor State or a \$10 fee will be  
605 charged for not shooting a District.
- 606 5. You must shoot 1 of the Outdoor Districts to be eligible to shoot the Outdoor State or a \$10 fee will be  
607 charged for not shooting a District.

#### 608 **Article VII – Classification**

- 609 1. All divisions and styles established by the NFAA will be recognized by IFAA unless otherwise  
610 stipulated by the Board of Directors.  
611 a) The divisions recognized are:  
612 i. Professional  
613 ii. Master Senior (70 years of age and older)  
614 iii. Silver Senior (60-69 years of age)  
615 iv. Senior (50-59 years of age)  
616 v. Adult (18 to 49 years of age)  
617 vi. Young Adult (15 to 17 years of age)  
618 vii. Youth (12 to 14 years of age)  
619 viii. Cub (8 to 11 years of age)  
620 ix. Peewee (under 8 years of age)
- 621 2. A shooter shall be eligible to shoot the younger style, if they have a birthday during the current season.  
622 At the end of the Indoor State or Outdoor State Championships, the shooter will be moved to the higher  
623 age group.  
624 a) Once a Young Adult, Youth or Cub declares by written documentation into a higher division  
625 he/she may not return to the previous status.  
626 b) If the shooter shoots a NFAA National Tournament his/her style changes on his/her birthday.  
627



- 628 3. Classification for Outdoor Field and Hunter Rounds only. (refer to the classification page for details)  
 629 a) The NFAA handicap shall be used to establish the individual class in each shooting style.  
 630 b) An archer's class shall be derived only from those scores shot within the last twelve (12) month  
 631 period.

TO FIGURE CLASS WITH:	THEN
2, 3 or 4 recorded scores	Use the best score
5 or 6 recorded scores	Use the average of the best 2 scores
7 or more recorded scores	Use the average of the best 3 scores of the last seven scores shot

- 632 c) To compete in class at the Outdoor State Championship, a class card must be presented for  
 633 verification of classification.  
 634 d) If you are shooting in the top class of your style, you do not have to turn in your membership  
 635 card; only show it for verification of membership.  
 636 e) All archers must have a minimum of two (2) open tournament scores in order to compete in class  
 637 at district tournaments. No league scores are to be entered on class cards.  
 638 f) All archers must have three (3) tournament scores shot on three separate dates, one of which  
 639 must be a district score on class card to compete in class at Outdoor State Championship, other  
 640 than top class.  
 641 g) Scores shot prior to the date of payment of NFAA/IFAA membership dues will not be entered on  
 642 classification card.  
 643 h) Team competition cannot reclassify an archer, nor may it be used as an additional score or  
 644 classification.  
 645 4. The open tournament scores and district scores must be in the style of shooting in which you register for  
 646 the State Championships.  
 647

648 **Article VIII – Awards**

- 649 1. Lifetime Achievement Award  
 650 a) Nominations must be submitted on the form that can be found on the website by end of day Feb  
 651 15 to an IFAA Director or Officer.  
 652 b) Prior winners of the award are not eligible.  
 653 c) Voting on the nominees is done by the Officers and Directors of the IFAA.  
 654 d) Presentation of the award will take place at the Indoor State Championship.  
 655 2. Pioneer Award  
 656 a) Must have been an officer or director of the IFAA for at least an accumulative of 20 years  
 657 b) Nomination must be submitted by end of day February 15 to an IFAA Director or Officer  
 658 c) Prior winners are not eligible  
 659 d) Voting on the nominees is done by the officers and directors of the IFAA  
 660 e) Presentation of the award will take place at the Indoor State Championship  
 661 f) Winner will be presented with some sort of an award  
 662 3. Big Buck Award offered for the largest whitetail deer. Qualifications are as follows:  
 663 a) Applicant must be a member in good standing prior to the hunting season.  
 664 b) Deer must be taken with broadhead, using rules of fair chase and during legal hunting season.  
 665 c) Two (2) witnesses must sign a statement that the deer was legally taken with bow and arrow, in  
 666 Indiana.  
 667 d) Measurements will be as follows:  
 668 i. Number of points on the rack  
 669 ii. Width and height of rack  
 670 iii. Weight of deer (field dressed)  
 671 e) If no bucks are entered, then the award will be given to the largest doe, weight only.  
 672 f) Pictures of the deer shall be sent with the application when possible.  
 673 g) Application must be submitted on the form that can be found on the website to the Vice  
 674 President of Hunting of the IFAA and postmarked by end of day Feb 15 of each year.

- 675 h) The award will be presented at the IFAA Indoor State Championship.  
676 4. IFAA Shooter of The Year Award  
677 a) Qualifications are as follows:  
678 i. Must be an IFAA member. Host club only for the points.  
679 ii. Indoor State, Outdoor State, Indiana Classic, and American Round tournaments are based  
680 on 10 points for 1st place down to 8th place for 3 points, there after everyone will get 3  
681 points, for Indoor Championship flights and all Outdoor top classes  
682 iii. Outdoor Field, Outdoor Hunter, and all 4 Indoor Districts are based on 5 points for 1st  
683 place down to 4th place for 2 points, there after everyone will get 2 points. Points will be  
684 awarded to members placement.  
685 b) Points start at the using Indoor tournament results, adding all outdoor districts and tournaments  
686 and all following Indoor Districts, ending with 4th indoor district.  
687 c) Awards for male and female in Cubs, Youth, Young Adults, and Adults. Six awards total, awards  
688 to be given out at the next Indoor State Tournament.  
689 d) Secretary will keep a running total on the web site: [www.ifaaarchery.org](http://www.ifaaarchery.org)  
690 e) If there is a tie, duplicate awards will be awarded  
691 f) If you start as a Cub, Youth or Young Adult, you will stay in that style for awards if you change  
692 age groups. Your next higher points will go toward the style you started in.  
693 5. District Awards  
694 a) First place winners are eligible to receive a medal for the appropriate round shot.  
695 b) To be eligible for a medal the archer must compete in his/her home club district. Only one home  
696 club will be allowed per year. Non-affiliated members will have their district determined by the  
697 first district shot.  
698 6. The IFAA Officers: President, Vice-Presidents, Secretaries, Treasurer, and NFAA Director shall be  
699 eligible to compete for awards in any district during their term in their divisions.  
700 7. If an individual does not stay to receive their award or does not make arrangement with host club to send  
701 them their award, the award will go back to host possession for recycle and use for another day. IFAA  
702 will not mail out awards.  
703

## 704 **Article IX – Tournament Rules**

- 705 1. Indoor Districts  
706 a) Indoor districts shall consist of scoring one (1) 300 round.  
707 b) District shooting times are at the discretion of the directors within the district.  
708 c) If your home district is not active, then you may go to another district to compete. The first  
709 district shot will determine your home district for that season. If you shoot anywhere else you are  
710 not eligible for awards, you are a visitor.  
711 d) Practice before the indoor district will be permitted.  
712 e) If conditions warrant that a district cannot be held on the regular district date, the directors within  
713 said district shall be permitted to re-schedule that district, to be held within seven (7) days  
714 following the district date. This is to be used in emergency situations only and approved by the  
715 Executive Board.  
716 2. Outdoor Districts  
717 a) Outdoor districts shall consist of scoring one (1) Field 14 target round or one (1) Hunter 14 target  
718 round.  
719 b) District shooting times are at the discretion of the directors within the district. It shall be  
720 permitted for the senior director to run a district on a progressive system.  
721 c) If your home district is not active, then you may go to another district to compete. The first  
722 district shot will determine your home district for that season. If you shoot anywhere else you are  
723 not eligible for awards, you are a visitor.  
724 d) Practice before the outdoor district will be permitted.  
725 e) If conditions warrant that a district cannot be held on the regular district date, the directors within  
726 said district shall be permitted to re-schedule that district, to be held within seven (7) days

727 following the district date. This is to be used in emergency situations or scheduling conflicts and  
728 approved by the Executive Board.

729 3. Indoor State Championship

- 730 a) The Indoor State Championship will consist of two (2) 300 rounds, using the IFAA Indoor flight  
731 system.
- 732 i. First round will be shot on Saturday at 8:00am and 12:00pm and will be used for an  
733 individual score and a team event score, if the archer is participating in the team event.  
734 (12 ends; 5 arrows each end; total of 60 arrows)
  - 735 ii. Second round will be shot on Sunday at 8:00am and 12:00pm and will be used for an  
736 individual score. (12 ends; 5 arrows each end; total of 60 arrows)
  - 737 iii. If there is not enough room and the time and space allows there could be additional line  
738 times.
  - 739 iv. Each archer must be required to shoot one round each day and shoot with their peers.  
740 Peers will shoot together unless there is a medical emergency, or an Officer needs to  
741 change am/pm shooting line due to IFAA work schedule.
- 742 b) Scoring will be 5-4-3-2-1 for a single spot target and 5-4 for a multi-spot target.
- 743 c) There will be a four (4) minute time limit per end. An arrow shot after the whistle will not be  
744 counted.
- 745 d) Whistle commands – one whistle to start, two whistles to stop.
- 746 e) Archers competing in the team event will score the last two (2) ends of the Saturday round the  
747 regular way and then the inside out values will be put on the backside of the score card. These  
748 scores are used as a tiebreaker only.
- 749 f) If a tie exists for individuals, see the IFAA Indoor flight system for formulas for tie breaking.
- 750 g) Officers and Directors will be responsible for calling questionable arrows. If a shortage of  
751 current Officers occurs, past Officers and Directors and alternates may also call arrows.
- 752 h) Archers may compete in one style only.
- 753 i) Once an archer starts scoring on a target, the type of target may not be changed in that 300-  
754 round. (i.e., from a multi-spot to a single spot or a single spot to a multi-spot). In a two-day  
755 tournament, an archer may change the type of target on the second 300-round of the tournament.
- 756 j) NFAA Peewee style will be recognized at the Indoor State.
- 757 i. Age is under 8 years old.
  - 758 ii. Shooting 5 yards
  - 759 iii. Adults will score and pull the arrows.
  - 760 iv. An adult may load the arrow for the archer.
  - 761 v. Shooting fee is \$ 0.00.
  - 762 vi. Must be an NFAA/IFAA member.
  - 763 vii. USA (IAC) memberships will be accepted as an NFAA membership. In order to compete  
764 for awards, you must have an Indiana membership.
- 765 k) Original scorecards must be turned in and signed by the shooter and the scorekeeper. In the event  
766 the original scorecard is lost, the duplicate scorecard may be turned in with the shooter's  
767 signature and both scorekeepers' signatures.
- 768 l) All scorecards must be turned in within thirty (30) minutes after completion of the tournament  
769 session.
- 770 m) Line one will shoot the bottom target, line 2 will shoot top target. Halfway, the groups will  
771 reverse and shoot the other line.
- 772 n) You will stay on the shooting line until you have shot all the prescribed arrows. There is to be no  
773 walking on and off the line between arrows. You should not leave the line while the archers on  
774 either side of you are at full draw. Please have consideration for your fellow archers.
- 775 o) Empty spaces will be allowed on target butts when no shooter is assigned to a target position at  
776 all IFAA shoots.
- 777 p) Archers are to stand astride the shooting line.
- 778 q) Bounce outs are to be shot at the end of the scoring round.

- 779 r) An arrow that passes through the target and falls out behind the target will be re-shot at the end  
780 of the scoring round.
- 781 s) At all Indoor State sponsored tournaments, there is to be no smoking in the tournament hall. A  
782 verbal warning will be issued by an official for the first offense, subject to disqualification for  
783 the second offense.
- 784 t) IFAA will do their best to assign all Championship flights to shoot in the afternoon on Sunday.
- 785 4. Outdoor State Championship
- 786 a) The Outdoor State Championship will consist of 28 Field targets, 14 Hunter targets and 14  
787 Animal targets to be held on the weekend before Labor Day weekend – two (2) day shoot.
- 788 b) Field round will be shot on Saturday beginning at 9:00am and must be off the range by 3:00pm.
- 789 c) Hunter/Animal round will be shot on Sunday beginning at 9:00am and must be off the range by  
790 2:30pm.
- 791 d) The Outdoor State Championship may be declared final by the Board, if all shooters have  
792 completed a minimum of 14 Field, 14 Hunter and 14 Animal targets. If because of inclement  
793 weather, it is impossible to complete the required 42 targets during the course of the tournament,  
794 the following weekend will be used as a rain date.
- 795 e) Signals (horn blast)
- 796 i. One (1) signal – start shooting
- 797 ii. Two (2) signals – stop shooting and hold position.
- 798 iii. Three (3) signals – stop shooting and return to registration area immediately.
- 799 f) All groups shall consist of at least three (3) but no more than five (5) shooters. Two shall act as  
800 score keepers, one keeping the original score card and the other keeping the duplicate. There will  
801 be a target captain in each group to call arrows. The target captain shall be selected by mutual  
802 agreement of the group.
- 803 g) All archers will be placed in their competitive group after the first day of shooting.
- 804 h) On the day of the tournament, practice on the tournament range will be limited to the first two  
805 targets on each day. Scoring will be 5-4-3 on the Field and Hunter targets. The X count will be  
806 included for a tiebreaker. If additional tiebreakers are necessary, shoot offs will be held on the  
807 practice range on the longest yardage available at an appropriate size target (not to exceed 60  
808 yards).
- 809 i) Scoring for the Animal targets will be:
- 810 i. First arrow – 20 pts kill, 18 pts wound
- 811 ii. Second arrow – 16 pts kill, 14 pts wound
- 812 iii. Third arrow – 12 pts kill, 10 pts wound
- 813 iv. Additional 1 point will be added when the arrow is in the bonus spot of the target
- 814 j) When scoring, no arrows are to be touched in the individual target face until all arrows have been  
815 scored. Any arrows touched are of the lower value. If the arrow is pulled the arrow is scored as  
816 zero
- 817 k) In case of a scoring dispute, it will be referred to the range captain. The range captain's decision  
818 will be final.
- 819 l) An archer with equipment failure shall be granted a 15-minute repair time, without holding up  
820 the tournament. He/She will be allowed one (1) practice end and shoot the missed arrow(s).
- 821 m) Only Field scores will be entered on membership card.
- 822 n) The Outdoor State will have three (3) high score awards: Field, Hunter & Animal.
- 823 o) Original scorecards must be turned in and signed by the shooter and the scorekeeper. In the  
824 event the original scorecard is lost, the duplicate scorecard may be turned in with the shooter's  
825 signature and both scorekeepers' signatures.
- 826 p) All scorecards must be turned in within thirty (30) minutes after completion of the tournament  
827 session
- 828 5. 3D State/Qualifier Tournament
- 829 a) The tournament will consist of forty (40) targets minimum, marked yardage.
- 830 i. Host clubs/dates will be chosen by bid applicants during fall directors meeting.

- 831 ii. 3D Qualifiers will consist of 3 consecutive tournaments starting in April and ending in
- 832 June. 3D State Championship will be held in September.
- 833 iii. Archers must compete in one qualifier to qualify for the State 3D Championship award.
- 834 If no qualifier or member you will shoot visitor for no award
- 835 iv. Completion of 2 of the 3 qualifiers totaled with 3D State Championship score make
- 836 archer eligible for Shooter of the Year.
- 837 v. Shooter of the Year categories will consist of Male/Female (Cub, Youth, Young Adult,
- 838 Adult and Senior) total of 10 Categories. Point system for 3D will consist of 10 pts per
- 839 qualifier shot, 15 points for State tournament participation and scores form highest 2
- 840 qualifiers and state score totaled for a grand total to award 3D Shooter of the Year in each
- 841 category.
- 842 vi. On a forty-target course, there will be one arrow scored per target.
- 843 vii. Host clubs must hold current NFAA/IFAA charter and State membership to be eligible to
- 844 host Qualifiers/State tournament.
- 845 viii. Host club must provide yardage cards and/or post yardage at each stake being shot.
- 846 ix. Hi Score, will be kept but for no award, recognition only.
- 847 b) These tournaments will be a one-day event.
- 848 i. 3D Qualifiers will consist of a progressive start. Registration will be 8:00 to 9:00 AM
- 849 with a progressive start. With score cards being turned in by 2:00 PM.
- 850 ii. 3D Championship will be a shot gun start. Registration will be 8-8:45 AM. Shot gun start
- 851 at 9:00 AM. Consist of peer grouping (top 3 Qualifying scores combined if possible)
- 852 c) Shooting styles will be the ones recognized by the NFAA.
- 853 i. All bowhunter equipment will be inspected.
- 854 ii. No lighted nocks allowed.
- 855 iii. Maximum draw weight of 80 pounds.
- 856 iv. NFAA speed rule, 300 ft per second +/- 3%, max speed is 309 ft per sec.
- 857 d) You must hold a current NFAA/IFAA membership to compete in Qualifiers and State
- 858 Championship.
- 859 e) USA (IAC) memberships will be accepted as an NFAA membership. In order to compete for
- 860 awards at a state championship, you must have an Indiana membership.
- 861 f) Range finders allowed on the course.
- 862 g) Double scoring is required.
- 863 i. It is the shooters responsibility for their own score cards.
- 864 ii. No duplicate score cards will be issued.
- 865 h) Must be at least three (3) shooters in each group. No more than four (4).
- 866 i. Two archers to score and one archer to call the score.
- 867 ii. All arrows must be scored before they are removed from the target.
- 868 iii. All shoot thrus must be shot over unless scoring is agreed on by all shooters in the group.
- 869 i) Once shooter has started the round, they must complete it with their group or be accompanied by
- 870 a range officer. In case of equipment failure, the shooter has 30 minutes to make repairs and
- 871 return to the range. He/She will be assigned to a group or be accompanied by a range officer to
- 872 complete the course.
- 873 j) Stake placement
- 874 i. If no yardage card is provided Host club must mark yardage at shooting stake.
- 875 ii. Longest yardage will shoot first
- 876 iii. Shooters must touch stake when shooting.
- 877 iv. Shooters will be allowed two (2) minutes per arrow
- 878 v. If accidental misfire occurs, archers' foot must be touching stake to retrieve arrow, failure
- 879 to touch stake upon retrieving arrow results in a shot arrow.
- 880 vi. Shooting Stake Color:

IF	THEN
Adult and YA male - stake (red)	Maximum of 50 yards

Adult and YA female and Youth's - stake (orange)	Maximum of 40 yards
Traditional and Cub stake (white)	Maximum of 25 yards
Peewee stake (blue)	Maximum of 15 yards

881 k) Scoring

- 882 i. Arrows must touch the line to be awarded the higher value.  
883 ii. Each host club will display a target with the scoring areas marked.  
884 iii. Highest scoring area must be marked with orange circular sticker.  
885 iv. Scoring using the following:

IF	THEN
Highest scoring ring	12 points will be awarded
Second highest scoring ring	10 points will be awarded
Third highest scoring ring	8 points will be awarded
Outside the scoring rings, the rest of the body	5 points will be awarded
Horns, hoofs	0 points will be awarded

- 886 l) All protests will be written and given to an IFAA director attending the shoot, along with a  
887 \$50.00 protest fee.  
888 i. Protest must be submitted within 30 minutes preceding the shoot.  
889 ii. The Senior Director will head a three (3) person protest committee, with a decision being  
890 made that day.  
891 iii. Appeals to their decision can be made to the IFAA Board of Directors within five (5)  
892 days.  
893 iv. Appeals ruled on by the board will be answered within 30 days and their decision will be  
894 final.
- 895 m) All children attending the event are the sole responsibility of the parent or guardian.  
896 n) All ties will be shot off at a single spot, one shot, marked yardage.  
897 o) No non-shooters on the range unless with IFAA official.  
898 p) All archers are responsible for knowing the rules of the tournament.  
899 q) Allow only NFAA 90 lb. target crossbow weights allowed as host club allows crossbows to  
900 shoot.  
901 r) Host clubs with Qualifiers will run the shoot in its entirety, final scores must be sent to IFAA  
902 Secretary no later than 3 days after tournament is complete if a State Officer is not available to  
903 run the State or Qualifier tournaments.  
904 s) 3D State Championship administrative duties will consist of IFAA Officers/Directors and host  
905 club.  
906 t) Awards will consist of top 3 places only, awards will be provided by the IFAA prior to the  
907 Qualifying tournament. 3D State awards will be distributed post shoot by the IFAA VP of  
908 Bowhunting.  
909 u) 3D Qualifier Fee  
910 i. Adults \$25.00  
911 ii. Junior under 18 years of age \$10.00.  
912 iii. Family \$40.00  
913 v) 3D State Championship fees  
914 i. Adults \$40.00  
915 ii. Junior under 18 years of age \$10.00  
916 iii. Family \$50.00  
917 w) Host club 3D range compensation  
918 i. 3D Qualifier 60% of proceeds after deduction of awards.  
919 ii. 3D State 50% of proceeds after deduction of awards.  
920 iii. Tournament dates will not coincide with other National Organizations if possible (ASA,  
921 IBO)

922 6. American Round State Championship

- 923 a) All rules will be the same as the NFAA 900 Target Round. The only exception is in which  
 924 direction the shooters must shoot. The direction can be in any direction.  
 925 i. 30 arrows will be shot at all three distances.  
 926 ii. 6 arrows per end at the two longest distances and 3 arrows per end at the shortest  
 927 distance.  
 928 iii. Targets will be aligned in a field, similar to an indoor shoot.  
 929 iv. Target face will be a 122cm multi color target face.  
 930 v. Scoring will be X-10-9-8-7-6-5-4-3-2-1 (X will be used for tie breakers only)  
 931 vi. Flight system will be used.  
 932 b) Shooting distances

<b>IF</b>	<b>THEN SHOOTING DISTANCES ARE:</b>
Adult or Young Adult	60 yards, 50 yards, 40 yards
Youth & Trad	50 yards, 40 yards, 30 yards
Cub	30 yards, 20 yards, 10 yards

933 7. Indiana Classic State Championship

- 934 a) All rules will be the same as the NFAA Classic 600 Target Round. The only exception is in  
 935 which direction the shooters must shoot. The direction can be in any direction.  
 936 i. The NFAA Archery Classic 92 cm multi color target face shall be used. At the discretion  
 937 of tournament management, the center version of the face may be used utilizing only the  
 938 6 through 10 rings. Archers who want to shoot the full 92 cm target face must state their  
 939 desire during registration and will be accommodated by moving them to a target butt with  
 940 a full face.  
 941 ii. The round is shot starting at the closest distance and progressing to the longest distance.  
 942 iii. 20 arrows will be shot at each distance in four (4) ends of five (5) arrows. The time limit  
 943 shall be four (4) minutes per end. The round is shot starting at the closest distance and  
 944 progressing to the longest distance.  
 945 iv. Adult/Young Adult: 20 arrows at 40 yards, 20 arrows at 50 yards, 20 arrows at 60 yards  
 946 v. Youth: 20 arrows at 30 yards, 20 arrows at 40 yards, 20 arrows at 50 yards  
 947 vi. Cub: 20 arrows at 10 yards, 20 arrows at 20 yards, 20 arrows at 30 yards  
 948 vii. The time limit shall be four minutes per end.  
 949 viii. Targets will be aligned in a field, similar to an indoor shoot.  
 950 ix. Target face will be a 92 cm multi color target face.  
 951 x. Scoring will be X-10-9-8-7-6-5-4-3-2-1 (X will be used for tie breakers only)

952 b) Shooting distances

<b>IF</b>	<b>THEN SHOOTING DISTANCES ARE:</b>
Adult or Young Adult	40 yards, 50 yards, 60 yards
Youth & Trad	30 yards, 40 yards, 50 yards
Cub	10 yards, 20 yards, 30 yards

953 8. Vegas 660 Mail-in Round

- 954 a) Directors will find the sites and be responsible for the tournaments, all forms are posted on the  
 955 website.  
 956 b) This tournament will be held in January and will not be a part of Shooter of the Year award  
 957 points.  
 958 i. Double score cards are to be kept, one sent to Secretary within 3 days of shoot. Secretary  
 959 will total all results.  
 960 ii. All shooting money to be mailed to Treasurer, within three (3) days.  
 961 iii. Championship - \$10 to IFAA, \$35 to awards and \$5 to host.  
 962 iv. Adult - \$10 to IFAA, \$5 to awards, \$5 to host  
 963 v. Junior- \$10 to IFAA, \$5 to awards, \$5 to host  
 964 vi. You do not need to be a member to shoot this tournament, you can shoot at any site, only  
 965 the highest score will be counted.

- 966 vii. Shooting rules are per the NFAA Vegas Shoot listed on NFAA website. Exceptions are  
967 scoring, awards, payouts and tiebreakers systems. A two (2) minute round scoring  
968 11,10,9,8,7,6,5,4,3,2,1 the last three (3) ends are scored in/side out.  
969 viii. After scored cards are sent in and totaled, archers and directors will have seven (7) days  
970 to file protest or make changes. After results are finalized, the awards will be posted on  
971 website, and payouts will be given at the Indoor State Tournament or mailed out.  
972 ix. Target face is a single or 3-Spot 40 cm Vegas Target, except Junior- Freestyle Limited  
973 archers will shoot at a 60cm single spot target.

974 9. Miscellaneous Rules

- 975 a) Written protests on IFAA rules and/or interpretations of same must be submitted with a fee of  
976 \$25 for all tournaments, except 3D in which the fee is \$50. Protests will be ruled on by the  
977 IFAA President, or at his/her discretion, at a called meeting of the Board within fifteen (15) days  
978 after the protest is filed. If the protest stands and the person being protested does not ask for an  
979 R.I.C. ruling, the protest fee will be refunded. If overruled, the fee will be deposited by the  
980 Treasurer.
- 981 i. Indoor protests must be filed within thirty (30) minutes of the end of the scoring round.
  - 982 ii. Outdoor protests must be filed within forty-five (45) minutes of the end of the scoring  
983 round.
  - 984 iii. Protest must be written and show article and paragraph in relation to the protest. Protest  
985 must be signed.
  - 986 iv. The person being protested, and the person protesting must be members of the NFAA  
987 before a R.I.C. ruling can be requested.
- 988 b) In the event a member loses or destroys their membership card, they should contact the NFAA or  
989 the NFAA Director to get the card replaced. There may be a fee for replacement.
- 990 c) Anything not covered in the IFAA by-laws will be referred to the NFAA Constitution and by-  
991 laws for settlement or referred to the NFAA rules interpretation committee.
- 992 d) An arrow that passes through the target and falls out behind the target will be shot at the end of  
993 the scoring round.
- 994 e) One archer will keep the original score card and one will keep the duplicate. Check and sign your  
995 card verifying you agree with the score before handing it in. Select a target captain to call  
996 arrows. If help is needed on a call, signal a director/field captain. Their decision is final.
- 997 f) If more than the prescribed number of arrows is shot, the highest value will not be counted. An  
998 additional penalty of one (1) point will be assessed for each arrow shot over the prescribed  
999 number.
- 000 g) An archer with equipment failure shall be granted a 15-minute repair time, without holding up  
001 the tournament. He/she will be allowed one (1) practice end and shoot the missed arrows after  
002 the end of the tournament session.
- 003 h) There will be no alcoholic beverages consumed by a tournament participant during shooting  
004 hours. A verbal warning will be issued prior to the start of the shoot by the tournament officials.  
005 This warning will be considered the first warning for every archer. The second warning issued to  
006 an individual may result in disqualification from the tournament.
- 007 i) All bowhunter equipment will be inspected prior to the tournament or at the discretion of IFAA  
008 officers.
- 009 j) Be courteous to your fellow archers, there is to be no loud talking on or near the shooting line.
- 010 k) Laser sights are not permitted.
- 011 l) No illuminated nocks.
- 012 m) All Archers must have proper quivers to keep arrows contained that will not interfere with other  
013 shooters while on the shooting line or stake. Accommodations will be made for handicapped  
014 shooters.
- 015 n) Good Sportsmanship is expected from all IFAA/NFAA members. This is your first warning; the  
016 second may cause you to be disqualified.



- o) No Archer shall draw a bow with the bow hand above the top of the head when drawing on a horizontal plane, parallel to the ground. This is your first warning, the second may cause you to be disqualified. (Sky Drawing)

**Article X – Host Club Guidelines**

This applies to Clubs hosting IFAA Championships and/or fundraisers.

1. Range must be NFAA approved with at least a two-star rating.
2. Tournament date will be registered with IFAA for 20 pins.
3. Range must be marked appropriately for round and participants. (i.e. Field, Hunter, Adult, Youth, Cubs)
4. Ample food must be available at the range during the tournament.
5. No alcoholic beverages are to be sold during the tournament. No alcoholic beverages are to be consumed by tournament participants during each individual archer’s shooting hours, including lunch breaks.
6. Club will be responsible for setup and tear down, according to IFAA/NFAA guidelines.
7. All targets must be NFAA approved and are supplied by the host club. (Club is reimbursed for paper targets purchased for the tournament)
8. Information on lodging, restaurants, and camping in the area and a map showing location of the range must be in the Secretary’s office three (3) months prior to the tournament.
9. Host club will mark route to the range clearly, from all main highways in the area.
10. For Outdoor State:
  - a. the club must have a minimum of 14 targets on the range; arranged so four (4) archers may shoot at one time
  - b. all animal targets on one butt must have identical kill areas (i.e., skunk, ducks, etc.)
  - c. shooting sites for cubs at Outdoor State shall be left up to the discretion of the IFAA President.
  - d. the practice range shall consist of nine butts – one each even yardage in 5 yard increments from 10 to 50 yards (i.e. 10, 15, 20, 25, 30, 35, 40, 45, 50)
  - e. the host club may at its own option, set up an expert round for the Pro division, as long as it does not interfere with the progress of the other archers in the tournament.

**Article XI – Classification list**

To figure your class for the Outdoor State Championship

1. Have you shot a District?

<u>Item</u>	<u>Description</u>
<b>IF</b>	<b>THEN</b>
Yes	Go to Question #2
No	You are in the Top class for your style

2. Do you have at least two recorded tournament scores, excluding your district?

<u>Item</u>	<u>Description</u>
<b>IF</b>	<b>THEN</b>
Yes	Go to Question #3 NOTE: The district and scores must be in the same style
No	You are in the Top class for your style

3. To figure your average:

<u>Item</u>	<u>Description</u>
<b>IF</b>	<b>THEN</b>
3 or 4 recorded scores	Your best score is your average
5 or 6 recorded scores	Use the highest 3 scores and average them; this is your average
7 or more recorded scores	Use the highest 3 scores of the last 7 scores and average; this is your average

4. If you shot the Outdoor State Championship the prior year.

<u>Item</u>	<u>Description</u>
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<b>IF</b>	<b>THEN</b>
Your average from C is less than your last year state score	Your high score from the last year state is your average
Your average from C is more than your last year state score	Your high score is what was calculated in C

056  
057 **Article XII – IFAA Indoor: Flight System**

058 **Item   Description**

- 059 1. Flighting will take place after the second day.  
060 2. Flights will be broken using the following:  
061     a. Using NFAA Flight Chart  
062     b. Cubs/Youth will give awards in championship and flights  
063     c. Young Adult and Adults will give awards in championship flight only, additional flights will be  
064         noted but no awards will be given.  
065 3. On the second day of shooting, all competitors will be positioned on bales based on their first day score  
066     if possible.  
067 4. Formulas for breaking ties in score at the indoor tournament.  
068     a. To break ties for the first place, second place, third place in the championship flights of all  
069         shooting styles a shoot off will need to be held.  
070         i. All archers that are tied will have new targets.  
071         ii. All involved will have 5 arrows each for practice.  
072         iii. Archers will then shoot 2 ends of 5 arrows each and score them under the normal scoring  
073             format.  
074         iv. If the score is still tied, archers will then shoot 5 arrows each and score them inside out  
075             format with the x-ring being 5 points and white area as 4 points.  
076         v. If the score is still tied, archers will shoot another 5 arrows in sudden death until the tie(s)  
077             is broken.  
078     b. Ties in score for all other flights will be handled as follows:  
079         i. The archer with the highest score from the first day will take the higher place.  
080         ii. If scores are still tied, the score cards for all competitors will be examined starting with  
081             the first scoring end of the first day’s card. Scores will be compared then the x-count.  
082             The archer that shoots the first end that has more x’s than their competition will take the  
083             highest placement.  
084         iii. If the score is still tied after both cards have been compared, then the competitors will  
085             share the placement.  
086  
087

**Article XIII – Outdoor Classification List**

<b>MALE</b>	<b><i>Freestyle (FS)</i></b>	<b><i>Freestyle Limited (FSL)</i></b>	<b><i>Barebow (BB)</i></b>
	A 520/560	A 501/560	One Class Only
	B 480/519	B 426/500	
	C 0/479	C 0/425	
<b>FEMALE</b>	<b><i>Freestyle (FS)</i></b>	<b><i>Freestyle Limited (FSL)</i></b>	<b><i>Barebow (BB)</i></b>
	A 480/560	A 461/560	One Class Only
	B 400/479	B 0/460	
	C 0/399		
<b>MALE</b>	<b><i>Bowhunter Freestyle (BHFS)</i></b>		
	A 490/560		
	B 0/489		
<b>FEMALE</b>	<b><i>Bowhunter Freestyle (BHFS)</i></b>		
	One Class Only		

<b>MALE</b>	<i>FSL/Recurve</i>	<i>Traditional</i>	
	One Class Only	One Class Only	
<b>FEMALE</b>	<i>FSL/Recurve</i>	<i>Traditional</i>	
	One Class Only	One Class Only	
<b>MALE/ FEMALE</b>	<b>CROSSBOW</b>		
	One Class Only		
<b>SENIOR MALE (50-59 years old)</b>	<i>Styles recognized by NFAA</i>		
<b>MALE &amp; FEMALE</b>	One Class Only		
<b>SILVER SENIOR (60-69 years old)</b>	<i>Styles recognized by NFAA</i>		
<b>MALE &amp; FEMALE</b>	One Class Only		
<b>MASTER SENIOR (70 + years old)</b>	<i>Styles recognized by NFAA</i>		
<b>MALE &amp; FEMALE</b>	One Class Only		
<b>YOUNG ADULT MALE (ages 15-17)</b>	<i>Freestyle (FS)</i>		<i>Barebow (BB)</i>
	One Class Only		
	<b>BHFS</b>	<i>FSL/Recurve</i>	
	One Class Only	One Class Only	One Class Only
<b>YOUNG ADULT FEMALE (ages 15-17)</b>	<i>Freestyle (FS)</i>	<i>Freestyle Limited (FSL)</i>	<i>Barebow (BB)</i>
	One Class Only	One Class Only	
	<b>BHFS</b>	<i>FSL/Recurve</i>	
	One Class Only	One Class Only	
<b>YOUTH MALE (ages 12-14)</b>	<i>Freestyle (FS)</i>		<i>Barebow (BB)</i>
	A 400/560		One Class Only
	B 325/399		
	C 0/324		
	<b>Bowhunter Freestyle (BHFS)</b>	<i>FSL/Recurve</i>	
	One Class Only	One Class Only	
<b>YOUTH FEMALE (ages 12-14)</b>	<i>Freestyle (FS)</i>		<i>Barebow (BB)</i>
	A 350/560		One Class Only
	B 250/349		
	C 0/249		
	<b>Bowhunter Freestyle (BHFS)</b>	<i>FSL/Recurve</i>	
	One Class Only	One Class Only	
<b>CUB MALE (thru age 11)</b>	<i>Freestyle (FS)</i>		<i>Barebow (BB)</i>
	A 400/560		One Class Only
	B 200/399		
	C 0/199		
	<b>BHFS</b>	<i>FSL/Recurve</i>	
	One Class Only	One Class Only	
<b>CUB FEMALE (thru age 11)</b>	<i>Freestyle (FS)</i>		<i>Barebow (BB)</i>
	A 400/560		One Class Only
	B 200/399		
	C 0/199		

	<b><i>BHFS</i></b>	<b><i>FSL/Recurve</i></b>	
	One Class Only	One Class Only	

088  
089 **Article XIV - Conflict of Interest**

090 ***Article I – Purpose***

091 The purpose of the conflict-of-Interest policy is to protect the Indiana Field Archery Association (IFAA)  
092 interest when it is contemplating entering into a transaction or arrangement that might benefit the private  
093 interest of an officer or director of the organization or might result in a possible excess benefit transaction. This  
094 policy is intended to supplement but not replace any applicable state and federal laws governing conflict of  
095 interest applicable to nonprofit and charitable organizations.

096 ***Article II – Definitions***

- 097 1. Interested Person
- 098 a. Any director, principal officer, or member of a committee with governing board delegated powers,  
099 who has a direct or indirect financial interest, as defined below, is an interested person.
- 100 2. Financial Interest
- 101 a. A person has a financial interest if the person has, directly or indirectly, through business,  
102 investment, or family:
- 103 i. An ownership or investment interest in any entity with which organization has a transaction  
104 or arrangement.
- 105 ii. A compensation arrangement with the organization or with any entity or individual with  
106 which the Organization has a transaction or arrangement.
- 107 iii. A potential ownership or investment interest in, or compensation arrangement with, and  
108 entity or individual with which the organization is negotiating a transaction or arrangement.
- 109 b. Compensation includes direct and indirect remuneration as well as gifts or favors that are not  
110 insubstantial.
- 111 c. A financial interest is not necessarily a conflict of interest. Under Article III, Section 2, a person who  
112 has a financial interest man have a conflict of interest only if the appropriate governing board or  
113 committee decides that a conflict of interest exist.

114 ***Article III***

- 115 1. Duty to Disclose
- 116 a. In connection with any actual or possible conflict of interest, an interested person must disclose the  
117 existence of the financial interest and be given the opportunity to disclose all material facts to the  
118 directors and members of committees with governing board delegated powers considering the  
119 proposed transaction or arrangement.
- 120 2. Determining Whether a Conflict of Interest Exist.
- 121 a. After disclosure of the financial interest and all material facts, and after any discussion with the  
122 interested person, he/she shall leave the governing board or committee meeting while the  
123 determination of a conflict of interest is discussed and voted upon. The remaining board or  
124 committee members shall decide if a conflict of interest exists.
- 125 3. Procedures for Addressing the Conflict of Interest
- 126 a. An interested person may make a presentation at the governing board or committee meeting, but  
127 after the presentation, he/she shall leave the meeting during the discussion of, and the vote on, the  
128 transaction or arrangement involving the possible conflict of interest.
- 129 b. The chairperson of the governing board or committee shall, if appropriate, appoint a disinterested  
130 person or committee to investigate alternatives to the proposed transaction or arrangement.
- 131 c. After exercising due diligence, the governing board or committee shall determine whether the  
132 organization can obtain with reasonable efforts a more advantageous transaction or arrangement  
133 from a person or entity that would not give rise to a conflict of interest.
- 134 d. If a more advantageous transaction or arrangement is not reasonably possible under circumstances  
135 not producing a conflict of interest, the governing board or committee shall determine by a majority  
136 vote of the disinterested director whether the transaction or arrangement is in the organization’s best

137 interest, for its own benefit, and whether it is fair and reasonable. In conformity with the above  
138 determination, it shall make its decision as to whether to enter into the transaction or arrangement.

139 4. Violations of the Conflicts of Interest Policy

- 140 a. If the governing board or committee has reasonable to believe a member has failed to disclose actual  
141 or possible conflict of interest, it shall inform the member of the basis for such belief and afford the  
142 member an opportunity to explain the alleged failure to disclose.  
143 b. If, after hearing the member's response and after making further investigation as warranted by the  
144 circumstances, the governing board or committee determines the member had failed to disclose an  
145 actual or possible conflict of interest, it shall take appropriate disciplinary and corrective action.

146 **Article IV – Records of proceedings**

- 147 1. The minutes of the governing board and all committees with board delegated powers shall contain:  
148 a. The names of the persons who disclosed or otherwise were found to have a financial interest in  
149 connection with an actual or possible conflict of interest, the nature of the financial interest, any  
150 action taken to determine whether a conflict of interest was present, and the governing board's ore  
151 committee's decision as to whether a conflict of interest if fact existed.  
152 b. The names of the persons who were present for discussions and votes relating to the transaction or  
153 arrangement, the context of the discussion, include and alternatives to the proposed transaction or  
154 arrangement, and a record of any votes taken in connection with the proceedings.

155 **Article V – Compensation**

- 156 1. A voting member of the governing board who receives compensation, directly or indirectly, from the  
157 organization for services is precluded from voting on matters pertaining to that member's compensation.  
158 2. A voting member of any committee whose jurisdiction includes compensation matter and who receives  
159 compensations directly or indirectly, from the organization for services is precluded from voting on  
160 matters pertaining to that member's compensation.  
161 3. No voting member of the governing board or any committee whose jurisdiction includes compensation  
162 matters and who receives compensations, directly or indirectly, from the organization, either  
163 individually or collectively, is prohibited from providing information to any committee regarding  
164 compensation.

165 **Article VI – Annual Statements**

- 166 1. Each director, principal officer, and member of a committee with governing board delegated powers  
167 shall annually sign a statement which affirms such person:  
168 a. Has received a copy of the conflicts of interest policy.  
169 b. Has read and understands the policy,  
170 c. Has agreed to comply with the policy,  
171 d. Understands the organization is charitable and in order to maintain its federal tax exemption if must  
172 engage primarily in activities which accomplish one or more if it's tax-exempt purposes.

173 **Article VII – Periodic Reviews**

- 174 1. To ensure the organization operates in a manner consistent with charitable purposes and does not engage  
175 in activities that could jeopardize it tax-exempt status, periodic reviews shall be conducted. The  
176 periodic reviews shall, at a minimum. Include the following subjects:  
177 a. Whether compensation arrangements and benefits are reasonable, based on competent survey  
178 information and the results of arm's length bargaining.  
179 b. Whether partnerships, joint ventures, and arrangements with management organizations conform to  
180 the organization's written policies, are properly recorded, reflect reasonable investment or payment  
181 for goods and services, further charitable purposes and do not result in inurement, impermissible  
182 private benefit or in an excess benefit transaction.

183 **Article VIII – Use of Outside Experts**

- 184 1. When conducting the periodic reviews as provided for in Article VII, the Organization may, but need  
185 not, use outside advisors. If outside experts are used, their use shall not relieve the governing board of  
186 its responsibility for ensuring periodic reviews are conducted.